

## Re: Your Sale/Purchase Conveyancing Enquiry

Thank you for your enquiry.

Before I can give you a quote, I require the following information as applicable, please: -

- 1. Your full name(s)
- 2. Your address? Do you live locally?
- 3. The address of the property to be sold and/or bought?
- 4. Sale and/or purchase price?
- 5. Estate Agents involved sale and/or purchase? Who?
- 6. Is/Are the property/ies freehold or leasehold?
- 7. Selling/Buying in sole name or joint if joint on purchase married or partner and are equal contributions being made to the purchase?
- 8. Are you buying with a mortgage? If so, which lender and how much are you borrowing?
- 9. Are you buying this property to live in or is it a buy-to-let?
- 10. What timescale are you requiring?
- 11. Have you been recommended to us, if so, by whom? If not, where from?
- 12. Are you in contact with any other Law Firm regarding this matter?

Please email this form back to us at <u>mikemetters@millerparris.co.uk</u> or drop it into our reception and I look forward to hearing back from you.

Thank you

## Mike Metters